PUBLIC NOTICE

Mississippi Development Authority WILL ACCEPT RESUME’S until 2:00 p.m. (CDT) June 25, 2020, for the purpose of hiring one full-time Contract Worker to serve as the State Trade Expansion Program (STEP) Grant Manager for the Mississippi Development Authority, Trade Division. Minimum qualifications: Bachelor’s degree in Business Administration or a related field and a minimum of 1 years’ experience working within Federal Government contracting, export projects, ESBC’S, International marketing and research activities. Contract worker will be compensated at a rate of $25.00 per hours worked and will work up to an average of 40 hours per week not to exceed $52,000.00 for a contract maximum of $69,000.00 which includes the Contract Worker being compensated for travel up to a maximum of $17,000.00. The term of this contract will be one year with an option to renew for two-1 (one) year renewals. The contract will be cancelled if funds are not appropriated or otherwise made available to support the continuation of performance in any fiscal period succeeding the first; however, this does not affect either the State’s right or the contractor’s rights under any termination clause in the contract. Further, the Procurement Officer must notify the contractor on a timely basis that the funds are or are not available for the continuation of the contract for each succeeding fiscal period. Resumes may be sent to: Mississippi Development Authority, Attn. Tricia Shannon or Kathy Roberts, 501 North West Street, 15th Floor, Jackson, MS 39211 or emailed to procurement@mississippi.org. The resumes may be mailed or hand delivered to the person and address listed in this solicitation. A post-award vendor debriefing will be available. For more information, email procurement@mississippi.org.