




STATE OF MISSISSIPPI
HALEY BARBOUR, GOVERNOR
MISSISSIPPI DEVELOPMENT AUTHORITY
GRAY SWOOPE
EXECUTIVE DIRECTOR

CSD INSTRUCTION #10-007

TO: HOME Project Administrators and NSP Sub-recipients

FROM: Steven C. Hardin, Director
Community Services Division 

DATE: April 21, 2010

SUBJECT: Part 5 Income Determination Training

1. **Purpose:** To announce the date and provide information regarding the upcoming Part 5 Income Determination training to HOME project administrators and Neighborhood Stabilization Program (NSP) sub-recipients.
2. **Discussion:** All HOME project administrators and NSP sub-recipients are required to use the Part 5 income definition when calculating income for clients receiving HOME program and NSP funds. This training session will show participants how to correctly calculate Part 5 income using HUD guidelines.

The workshop will be held Thursday, May 13, 2010 at the River Room Conference Center, 110 Ridge Way Drive, Flowood, Mississippi. The conference center is located next to Lowe's off Lakeland Drive.

Registration begins at 8:30 a.m. with the session beginning at 9:00 a.m. and concluding at 4:00 p.m. There is no registration fee for this workshop and casual attire is appropriate.

3. **Action:** HOME project administrators and NSP sub-recipients are strongly urged to attend this workshop. RSVP to Sandra Sumrall at (601) 359-9322 no later than Thursday, April 29, 2010.
4. **Contact:** Inquiries should be directed to Ursula Thompson or Jackie Hendricks at (601) 359-3179. The facility is handicapped accessible. Hearing impaired may contact us at (601) 359-3199 (TTY).